



COMMUNITY PLANNING & DEVELOPMENT

206.275.7605
www.mercerisland.gov/cpd

September 15, 2025

Brandt Design Group
Attn: Kate Miller
66 Bell St. Unit 1
Seattle, WA
Via: Email

RE: **CAO25-015** Determination of Complete Application; 9603 SE 61st PL, Mercer Island, WA 98040

The City of Mercer Island received an application for a(n) **Critical Area Review 2** for the subject property on July 1, 2025. The City has assigned file number **CAO25-015** to the application. Following review of the application, City staff has determined that the application is procedurally complete and has established a vesting date of 9/15/2025.

The application is scheduled for mailing and posting on 9/22/2025 as required by MICC 19.15.090.

Formal review of the application will now begin in compliance with Mercer Island City Code, Chapter 19. As review progresses, additional documentation will most likely be requested.

Pursuant to Mercer Island City Code 19.15.110(B), if the applicant fails to provide the required information within 60 days from the date of any request for information, the application shall lapse, and become null and void.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Grace Manahan, Code Compliance Planner
City of Mercer Island Community Planning and Development
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(206) 275-7764